

Rigler School

**PARENT AND STUDENT
HANDBOOK & CALENDAR**

2010-2011

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OPENING LETTER

Dear Rigler families:

Welcome back to school for the 2010-2011 year. I hope you enjoyed a restful and fun summer vacation. Your students will have many excellent opportunities this year and we are looking forward to meeting everyone this September. As always, there are many changes for the new year: We are lucky to have a new Assistant Principal, Mr. TJ Fuller; we have added both 5th grade and an additional kindergarten to our Spanish dual immersion program, we have two more new portable classrooms, and many new staff members to serve your students.

But just as there are many changes, there are many things that will remain the same at school.

- We continue to provide students and families with a safe and caring environment; student success and achievement are our primary goals.
- Rigler students will “dress for success” and must follow the school code of dress (see page 14)
- Students must arrive to school on time every day, complete both class assignments and homework, and display respectful behavior to their peers and adults.
- Rigler School encourages a sense of community and community service, is committed to promoting diversity, including a respect for and knowledge of other cultures, their languages and customs.
- Families are always welcome at Rigler and we invite you to visit classrooms, attend events, and get involved in parent organizations.

We are proud of our students, staff and school. We look forward to sharing our success this year with families and community members. This calendar and handbook will help you get to know us and provide information about important dates and events. Please keep it handy, but feel free to call us if you need more information. You can also check out our new website at www.rigler.pps.k12.or.us.

Here's to an excellent year of learning, adventure, growth and fun!

Sincerely,

Kristie Cunin
Principal

SCHOOL HOURS

Trimester Schedule

Grades K - 8 7:52 a.m. - 2:15 p.m.

There is no provision for supervision of students before or after school hours, so PLEASE DO NOT SEND STUDENTS TO SCHOOL EARLIER THAN THEIR OPENING TIMES.

Parents who need to take their child from school during school hours must check them out through the school office. No one will be checked out between 2:00-2:15 p.m. This procedure is to ensure the safety of students.

RIGLER ELEMENTARY SCHOOL SCHEDULE 2009-2010

7:45 a.m. Teacher Workday Begins
7:52 a.m. School Opens (breakfast bell)
Teachers at their doors to welcome students
8:00 a.m. Instruction begins (bell)
9:30-9:45 a.m. Primary Recess
2:15 p.m. Dismissal (bell)
3:15 p.m. Teacher Workday Ends

Lunch Schedule

11:00 am – 11:20 a.m. First lunch
11:20 am – 11:40 a.m. Recess
11:25 am – 11:45 a.m. Second lunch
11:45 am – 12:05 a.m. Recess
11:50 am – 12:10 p.m. Third lunch
12:10 am – 12:30 a.m. Recess
12:15 pm – 12:35 p.m. Fourth lunch
12:35 pm – 12:55 p.m. Recess

Substitute Schedule

K-8 All Day. 7:45 a.m. – 2:45 p.m.
K-8 Morning only 7:45 a.m. – 11:30 a.m.
K-8 Afternoon only 11:00 a.m. – 2:45 p.m.

SAFETY PATROL

Fourth through eighth grade students volunteer their time to help with safety patrol before and after school. Sixth, seventh, and eighth grade students may apply to be captains. They assist students while crossing Prescott Street and Going Street. Two students cover each crossing area. In the morning, the safety patrol is outside at 7:30 a.m. They remain at their sites until the tardy bell rings at 8:00 a.m. In the afternoon the safety patrol is on duty from 2:10 - 2:25 p.m.

BEFORE AND AFTER SCHOOL DROP OFF AND PICK-UP

Parents are asked NOT to block the crosswalks on Prescott and Going Streets, the Bus Zone on 55th, or the parking lot during bus arrival (7:45 a.m. – 8:00 a.m.) or departure (2:00 – 2:30 p.m.) time. Please pick your students up on the playground or on 52nd Street.

Students crossing Prescott to meet their rides MUST cross at the crosswalk. We have experienced some very dangerous situations in the above areas. For the safety of our students, we strongly recommend that you get out of your vehicle to pick your students up after school and then escort them to your car.

GRADING PERIODS

End of grading periods are listed below. Report cards will be distributed a week following the end of the grading periods, except for the first grading period when conferences with parents will be held. June's report cards will be mailed home to students one week after school ends.

PARENT/TEACHER CONFERENCES

Parent/Teacher Conferences will be held in the fall on of November 22 and 23. Classes will not be held from November 22-28. Parents are strongly encouraged to attend this conference in order to partner with teachers in their children's success. Interpreters are provided.

BUS SCHEDULES & INFORMATION

2010-11 bus schedules are available in the school office. In case of a particular problem at a bus stop, please call the Transportation Department at 503-916-6901 for information. They will, in turn, call Rigler.

ABSENCES AND TARDINESS

We want to provide a safe environment for growth and learning for our Rigler students. To do our best, we need your help and cooperation. Regular attendance contributes to success in school. Please send your children to school on time and ready to learn. If your child is sick, please call the office at 503-916-6451 to report the absence.

When children are absent or tardy, we need a written excuse from you for our records. If you want your child excused during school hours, or you need to change their after-school plans, we must have your request in writing. This is to avoid the possibility of an unauthorized person taking your child. Written excuses are for the protection of all children. All students must be signed out by the parent or designated person through the main office. Students will not be released to anyone who is not on the registration form without a signed note. If you want to add additional people to the form, please ask the office for a Release Authorization Form.

ACCIDENT AND ILLNESS

Only minor first-aid care may be given at school. In case of accident or illness, we will try our best to:

- Contact parent/s or legal guardian
- Contact the given emergency number/s
- Send the child to the hospital (if emergency arises)

Please let us know as soon as possible if your home, work, cell phone, or emergency numbers change! The school must have accurate records for illness or emergency.

MEDICATION

Only medication that is required for your child to remain in school will be administered. Medicine can only be given to students who provide the school with permission forms signed by both a physician and a parent. These forms are available from the school office.

RECORDS REVIEW

Oregon law allows parents/guardians to review their child's records. Please make an appointment with the Principal to arrange a time if you wish to look at your child's cumulative file.

TELEPHONE USE

The school telephone is a business phone for the school. Except in cases of emergency, we do not call students or teachers from the classroom to talk on the phone. Students are permitted to use the phone only for emergency calls, and a note is required from the child's teacher if they need to use the telephone.

The office will be glad to relay important messages to the classroom. However, please avoid calling the school to change babysitting or supervision arrangements; reserve calls for emergency situations only. If necessary, these calls should reach the office well before 2:00 p.m. Thank you.

SCHOOL MEALS

Portland Public Schools provides students healthy and balanced meals at the following prices:

2009-2010 K-8th Grade Meal Prices

Breakfast.....	Free to all students
K-5 Student Regular.....	\$2.20
6-7-8 Student Regular.....	\$2.45
Student Reduced (all):	\$.40
Adult:	\$3.50
Milk/Juice.....	\$.50

Students may qualify for Free or Reduced Meals depending on parents' income or status. (Food Stamps or Aid to Dependent Children receipts, Foster Care provider etc.). Please call Nutrition services Hot Line at 503-916-3399. Please inform your child to go to the cafeteria BEFORE school to pay for their meals. Free and reduced meal applications must be completed each year. Additional applications are available in the school office.

INCLEMENT WEATHER

There are three possibilities due to bad weather. First, schools can be closed. Second, schools can be on a two-hour late opening. On late opening days, school begins at 10:00 a.m. for students. PLEASE DO NOT SEND YOUR CHILDREN TO SCHOOL BEFORE THIS TIME. Afternoon kindergarten classes will be in session at the normal time: 11:40 a.m. until 2:15 p.m. However, there will be no bus transportation to school for kindergarten. Third, early dismissal may be called. IT IS IMPERATIVE THAT YOUR CHILD KNOW WHAT TO DO IN CASE OF AN EARLY DISMISSAL. Please listen to the radio or watch the television for school closure announcements.

VISITORS

Parents are welcome to visit our school! Student visitors are NOT allowed at Rigler during the school day. It is important that you sign in at the office and get a visitor badge upon arrival so that we know you are in the building. We appreciate your cooperation with this request.

Please make arrangements with your child's teacher to observe in the classroom. Conferences are not convenient during this type of visit, but teachers are available before and after school. In order to avoid any possible conflicts, please call the school at 503-916-6150 in advance to arrange for an appointment.

FIELD TRIPS

A permission slip will be sent home for each school-sponsored field trip. We must have a SIGNED PERMISSION SLIP by a parent/guardian to allow a child to leave school. WE CANNOT ACCEPT HANDWRITTEN NOTES OR PHONE CALLS IN PLACE OF THE FIELD TRIP FORM.

DISTRICT TESTING PROGRAM

The State Testing Program for elementary grades 3–8 in reading, science, social studies, writing, and math was created to measure student achievement. Students are tested three times to help determine how well they are progressing toward important learning goals. The tests also help evaluate the success of instructional programs, detect students' learning difficulties, and chart progress towards graduation standards.

GUIDELINES FOR STUDENT BEHAVIOR

Students at Rigler will be acknowledged with a Positive Behavior Report (Gold Slip) for demonstrating behaviors such as:

- Being kind to others
- Great attentive listening
- Demonstrating mutual respect
- Excellent work done
- Avoiding unnecessary conflicts
- Handling conflict responsibly

BEHAVIOR INTERVENTIONS/CONSEQUENCES

Rigler provides a range of steps and interventions to help each student achieve success in managing his/her own behavior. Behaviors are identified as Level 1 (mild), Level 2 (moderate), and Level 3 (severe). Staff will use a system of monitoring student behavior by issuing cards for each infraction. Interventions will include: re-teaching the desired behavior, conferencing with the student, think sheets, calling parents, or meeting with the student management specialist or school counselor. Consequences may include time out, missed recess, school service, in-school suspension, suspension, and/or expulsion. The PPS District Students' Rights and Responsibilities Handbook will be used to evaluate appropriate consequences in each situation.

CELL PHONES

We understand that many students carry cell phones for safety and communication needs after school hours. Cell phones are to be kept turned off and securely put away during school hours. If cell phones are visible and/or in use during the school day, they will be taken from the student and held in the administrative office until picked up by a parent or guardian.

PERSONAL ITEMS

Personal possessions such as iPods, MP3players, Scooters, skateboards, rollerblades, “heelie shoes” Gameboys/PlayStations or other electronic hand-held devices, trading cards, pets, toys and similar items are not to be brought to school. Having these items at school poses a risk of theft or damage and makes our school less safe. These items also disrupt the learning environment and take the focus away from learning. If these are brought to school they will be confiscated and remain in the office until parents pick them up.

DRESS CODE

A school community code of dress/school uniform is required at Rigler. The top/shirt/blouse must be navy blue, light blue or white with a collar – no logos. The bottoms may be pants, shorts, skirts, or capris – all in navy or khaki (tan) color. Female students can wear a khaki or navy blue jumper with a white/navy blue collared shirt underneath. Students may wear “hoodie” sweatshirts in navy or light blue, khaki or white – only in solid colors (no print). Headgear/hats, coats, and backpacks must be kept in lockers or on coat hooks.

On Spirit Days students do not need to wear the uniform. However, all students must still follow the PPS code of dress as published.

Shoes are at the parent/guardian’s discretion—they should be comfortable, suitable for the weather, and appropriate for running and playing. **NO THONGS/FLIP-FLOPS, SHOES WITH HEELS or WHEELS, OPEN-TOED SHOES, OR STRAPLESS CLOGS ARE PERMITTED.**

BUSES

Students **MUST** ride the bus they are assigned at the beginning of the school year. Changing buses is not allowed. Students must have written parent permission to take a different bus when going home with friends, to a babysitter, etc. The student must have this note signed by a school administrator and must present it to the bus driver when boarding the bus.

Rules governing students riding the bus are listed below:

1. Students shall remain seated while the bus is in motion.
2. Students shall converse in normal tones; loud or vulgar language is prohibited.
3. Student shall be respectful to the driver and fellow students.
4. The principal or bus driver may assign students seats.
5. Fighting, wrestling, or loud activity is prohibited on the bus.

Rigler’s bus referral policy is:

1. 1st referral: student loses recess for one day.
2. 2nd referral: student is restricted from bus for one day.
3. 3rd referral: student is restricted from the bus for three days.
4. Additional referrals: student is restricted from the bus for remainder of the quarter.

FIGHTING

Fighting or threatening others, either verbally or physically, is not tolerated at Rigler. Incidents involving fighting, harassment or bullying which leads to fighting will be investigated. Those involved can be sent home and are subject to suspension.

HARASSMENT

Threatening another student verbally or physically, teasing or serious name-calling often cause students who are victimized to feel unsafe. Those who treat others in this manner can be sent home and are subject to suspension.

SEXUAL HARASSMENT

The Portland School District is committed to maintaining a learning environment that is free of sexual harassment. "Sexual Harassment" means sexual advances, requests for sexual favors, verbal or physical conduct of a sexual nature that creates a hostile, intimidating, or offensive educational environment. Repeated harassment after there has been a clear statement that the person stop is not tolerated.

ACTIVITIES AND EVENTS

Run for the Arts

Students and staff participate in "Run for the Arts," a jog-a-thon to raise money for art-related performances (music, dance, puppetry, mime, poetry) and visual arts workshops we bring to Rigler School. These experiences with the arts enhance our educational program.

Field Day

Field day is usually held the last week of school. This anticipated event takes on a different look each year. Physical activities for students and teachers alike fill the day's agenda. Whether it's racing to earn ribbons, or the sheer pleasure of participating, field day is fun for all!

Back-to-School Night

Rigler offers Back to School Night in the fall so that parents/ guardians have the opportunity to learn about classroom programs. Homeroom teachers provide overviews of their goals, activities and school curriculum. Support staff is also available to answer questions and give insights into their programs. **Back-to-School Night will be from 5:30-7:30 p.m. on September 22.**

Kindergarten Round-Up

Each year we invite incoming kindergarten students and their parent(s) to learn more about our program. This is an excellent opportunity to meet our kindergarten staff. Please encourage your neighbors and friends to attend this event. Kindergarten Round-Up will be held in the spring.

SPECIAL PROGRAMS AND RESOURCES

Building Screening Committee (BSC)

The school psychologist, the education resource center teacher, the speech-language pathologist, and members of the motor assessment team participate on the Special Education Evaluation Team. The principal, or her designee, chairs the Building Screening Committee (BSC) which consists of general education staff, as well as the Special Education Evaluation Team. The BSC, which typically meets every other week, serves as a resource to staff and families who are concerned about a particular student's behavior, communication skills, or academic progress. The BSC discusses each student and recommends referral for a Special Education Evaluation, or continuation in the current classroom with support in developing other teaching strategies. The referred student's parents are important members of the BSC and the Evaluation Team. They participate in the referral, evaluation planning, eligibility decision, development of the Individualized Education Plan, and special education placement of their child.

Student Success Team (SST)

The school counselor leads the Student Success Team. Students may be referred by teachers or parents when there is a concern about the student's academic performance, behavior, attitude, or emotions. The student's teachers are invited to attend and the team works to create a plan to improve the student's chances for success. The SST meets every other week as students are scheduled for review.

English as a Second Language (ESL)

The ESL program serves students whose first language is other than English. These student's cultures are embraced, celebrated, and shared with the entire school. ESL teachers and bilingual educational assistants work with students in small groups, helping them acquire and develop English language skills through lessons at the student's level. The goal is to support students' learning in mainstream core curriculum.

Bilingual assistants provide translations when appropriate and interpret for parents when necessary. The ESL staff work closely with the homeroom teachers and other specialists to ensure the success of each child.

Library

Rigler School is in the process of rebuilding our collection of books and periodicals to make our library an excellent place for both pleasure reading and research.

Rigler Educational Resource Center (ERC)

Rigler's Educational Resource Center (ERC) provides an educational program for identified students with a learning disability who need assistance in basic skills such as reading, math and written language. Because students in ERC perform at different ability levels, instruction is given on an individual and a small group basis. Each year the Rigler ERC serves 45 to 55 students. The ERC focuses on basic academic skills, and also promotes a student's confidence to succeed by offering various incentives. One of the most important roles of the ERC is to provide support for the classroom teachers so that ERC students can become more successful learners in their classroom.

Speech and Language

Speech and language services are provided to students with communication disorders in articulation, fluency, voice, or language. The speech-language pathologist, as a member of the Special Education Evaluation Team, identifies eligible students. Once each year, an Individualized Education Plan (IEP) for each student is developed which describes the services to be provided and the student's communication goals. Students meet one to four times each week, alone or in small groups, with the speech-language pathologist to practice the communication skills prescribed in the IEP. Students working on articulation have daily practice homework to help them learn new speech patterns. It is very important that parents help their children with this homework. Parents may make an appointment with the speech-language pathologist or attend their child's speech class to learn how they can help their child develop better communication skills.

School Psychologist

The school psychologist serves as a resource to the entire building staff. She is a member of the Building Screening Committee, which reviews the progress of children and makes recommendations for interventions and further assessment. She also serves on the Multidisciplinary Team, which assesses, determines eligibility and makes recommendations for children referred for special education services. In addition, the school psychologist does the cognitive, adaptive behavioral and academic assessments for Rigler School children.

Physical Education (P.E.)

Rigler School's Physical Education teacher provides students with the opportunity to learn physical fitness concepts, sport skills and cooperative activities. Movement, exercise, and fitness are the keys to a healthy lifestyle.

Talented and Gifted (TAG)

The TAG program is one of the ways Rigler meets the educational needs of all students. Parents or teachers can nominate students to be tested in for exceptional skills in reading or math, or for outstanding intellectual capacity. Identified TAG students require specialized curricula and appropriate learning goals; they have the right to a written instructional plan to meet any special needs.

Each fall, identified students, their parents, and staff members meet with the TAG committee to determine the best possible program(s) for these students.

Technology

Students at Rigler School have high speed internet access. Each classroom, the library and offices in the school are connected to the internet. Additionally there are two technology labs on campus. Students and staff have access to educational resources, online classes, and other educational web sites. These electronic resources greatly expand research opportunities and encourage students to develop skills that will be of use to them in the future. Electronic mail provides additional means for parents and teachers to communicate, and makes possible student communication with peers in other countries. Please check Rigler's website for teacher emails and additional information: at www.rigler.pps.k12.or.us.

For district Acceptable Use Regulations, visit: www.pps.k12.or.us

SUN School — Schools Uniting Neighborhoods (SUN)

The mission of the SUN Community School is to coordinate and provide educational, recreational, social and health services. SUN improves the lives of children, their families and the community by partnering with local school communities to extend the school day and develop schools as "community centers" in their neighborhoods.

SUN Community Schools build upon positive assets already in communities and tailor their events, classes, services and activities to what the local community wants. Though there is a broad range of activities provided at the SUN Community Schools, the primary activities are considered to be:

- Extended-day academic and enrichment programs that are linked with the school day
- Family involvement and strengthening programs
- Health and social services for students, families and community
- Community events
- Adult education

For more information on Rigler SUN School, please contact the SUN Site Manager, at (503) 916-6152.

School Site Council

The Site Council is a committee of teachers, parents, and members of the community. The focus of the School Site Council is the School Improvement Plan (SIP) and professional development (PD) for staff members. The Site Council meets the last Tuesday of the month. Although voting members are elected to the committee, all meetings are open to the public and minutes are published on the website at: www.rigler.pps.k12.or.us.

Parent Teacher Association (PTA)

Rigler School has a dynamic and growing PTA. All parent(s) are encouraged to join! Information on joining the PTA will be sent home in your child's Back-To-School packet the first week of school. Support your school and get involved by joining the PTA!

RIGLER STUDENT DISMISSAL AND PICK-UP PROCEDURE

In order to provide a safe dismissal for our students we have changed the way we do things after school. Our goal is to provide a safe and calm dismissal for all students and to reduce the flow of traffic around school buses on 55th street.

- Parents will not pick up students on 55th. The new pick up area will be on the playground or on 52nd street.
- Students whose parents pick them up will exit the west side of the building. Parents are requested to park on 52nd and walk onto the playground or wait in their cars to pick up students.
- Students who ride the bus will gather under the covered structure on the playground. They will line up by their bus number. When all students are ready they will walk in a line to board the buses on 55th.
- Students who walk home will be directed toward 52nd street and the west side of the school. Students who live off of 55th can walk across the field, but will not exit the east side of the building.

As always, there is no double parking or leaving your car running while looking for your student. Please park your car legally and safely.

We are working closely with Portland Police to ensure that parents follow traffic and safety rules. We always welcome parent and community feedback as we strive to make the safest learning environment for our children.

RIGLER SCHOOL STAFF

Technology Labs Rooms 39 & 26

Teaching Staff

Christi Newton Kindergarten Room 12
 Leslie Quenell Kindergarten Room 14
 Adriana Moyola Kindergarten (Dual Immersion) Room 16
 Allyson Casey First Grade Room 15
 Cindy Alleman First Grade Room 11
 Guiza Ramirez First Grade (Dual Immersion) Room 13
 Gaelle Harris Second Grade Room 23
 Christy Hopkins Second Grade Room 22
 *Sarah Rosman Second Grade (Dual Immersion) Room 25
 Mary Ward Third Grade Room 17
 Julie Godarzi Third Grade Room 18
 Cinnamon Bancroft Third Grade (Dual Immersion) Room 24
 Jean Rishiotto Fourth Grade Room 32
 Chris Burke Fourth Grade Room 19
 Ruth Tucke Fourth Grade (Dual Immersion) Room 34
 Melissa Appollo Fourth/Fifth Grade Room 37
 Sacha Luria Fifth Grade Room 33
 Brianne Groh Fifth Grade Room 35
 Tessalie Schulte Sixth Grade Portable 3
 Holly Wilson Sixth Grade Portable 4
 Julie Larson Sixth-Seventh (Math) Portable 2
 Isobel Hockett Sixth-Seventh (Science) Portable 1
 Jennifer Christ Seventh-Eighth (Language Arts) Portable 6
 Phoebe Tyeskey Seventh-Eight (Social Studies) Portable 5

Specialists

Camille Boynton PE Gym
 Maggie Eldredge-Burns Library/Basic Skills Library
 Margaret Murer Music Auditorium

Instructional Coaches

Jonathan Steinhoff K-3 literacy, two-way immersion Room 29
 Bonnie Bleisner 4-8 literacy Room 29
 Connie Ford Math Auditorium

ESL Teaching Staff

Emma Burcart 6-8 ESL – Room 31
 Joanne Fong 2-3 ESL – Room 31
 Karen Kaiser 4-5 ESL – Room 31
 Joana Kirchoff K-1 ESL - Room 31

Special Education Staff

Tom Blakely Speech Pathologist
 Cat Garton Learning Center K-5
 Morgan Lake Learning Center 6-8

Administration

Kristie Cunin Principal Admin. Office
 Karen Pinder Asst. Principal Admin. Office
 Nicole Levine School Counselor Room 29
 Eduardo Ugarte t Student Management Specials Room 29
 Courtney Kappes Principal's Secretary Admin Office
 Heather Maharry School Secretary Main Office
 Fernando Madrid Community Liaison Main Office
 School Nurse Main Office

September

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
			1 Professional Development/ Teacher Planning Day No School	2 Professional Development/ Teacher Planning Day No School	3 Schools and Offices Closed	4
5	6 Labor Day Holiday No School	7 Start of School Year	8 6:00-7:30: PTA Meeting	9 Kindergarten Welcome Parent Tea @ 8:00am	10 Kindergarten Welcome Parent Tea @ 8:00am	11
12	13 First Day of Kindergarten	14	15	16	17	18
19	20	21	22 Late Opening 10:00 Start Back to School Night 5:30-7:30	23	24	25
26	27	28 Texting the Sun Assembly	29 Site Council 5:00-6:00	30		

2010

October

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
					1	2 School Clean Up 9:00-11:00
3	4 S.T.O.P.P.S Drill 9:45 & 10:45 Fall SUN Starts	5 PTA Parent Tea 8:00-9:00	6 Walk/Bike to School	7	8 Statewide In-Service Day No School	9
10	11	12 Mid-Term Progress Reports	13 Late Opening 10:00 Start PTA Meeting 6:00-7:30	14	15 PICTURE DAY	16
17	18	19 5 th Grade at Starbase 5 th Grade at Starbase	20	21 5 th Grade at Starbase	22 Recognition Assembly/ Spirit Day	23
24 6 th Gr at Outdoor School	25	26 5 th Grade at Starbase	27 Site Council 5:00-6:00	28 5 th Grade at Starbase Day of the Dead Celebration	29	30
31						

2010

November

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
	1	2 PTA Parent Tea: 8:00-9:00 5 th Grade at Starbase	3 5 th Grade at Starbase	4 5 th Grade at Starbase	5 Teacher Planning Day No School	6
7	8	9	10 PTA Meeting: 6:00-7:30	11 Veterans' Day No School	12	13
14	15	16	17	18	19	20
21	22 Morning/Afternoon/ Evening Conferences No School	23 Morning /Afternoon Evening Conferences No School	24 No School	25 Thanksgiving Holiday No School	26 Schools and Offices Closed	27
28	29	30				

2010

December

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
			1 Site Council: 5:00-6:00	2 Grading Period Ends PICTURE RETAKES	3 Teacher Planning Day No School	4
5	6	7 PTA Parent Tea 8:00-9:00	8 Late Opening 10:00 Start PTA Meeting: 6:00-7:30	9 Fall SUN Ends	10 Recognition Assembly/ Spirit Day	11
12	13	14	15	16	17	18
19	20 Winter Break – No School	21 Winter Break – No School	22 Winter Break – No School	23 Winter Break – No School	24 Winter Break – No School	25
26	27 Winter Break – No School	28 Winter Break – No School	29 Winter Break – No School	30 Winter Break – No School	31 Winter Break – No School	

2010

January

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
						1 New Year's Day
2	3	4 PTA Parent Tea: 8:00-9:00	5	6	7	8
9	10	11	12 Late Opening 10:00 Start PTA Meeting: 6:00-7:30	13	14	15
16	17 Winter SUN Begins Martin Luther King, Jr. Day No School	18	19 Pedestrian Safety Awareness: 2 nd Grade	20 Pedestrian Safety Awareness: 2 nd Grade	21 Booster Seat Safety: Kinder & 1 st Grade	22
23	24	25 Mid-Term Progress Reports	26 Site Council: 5:00-6:00	27	28 Recognition Assembly/ Spirit Day	29
30	31					

2011

February

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
		1 PTA Parent Tea: 8:00-9:00	2	3	4	5
6	7	8	9 Late Opening 10:00 Start PTA Meeting: 6:00-7:30	10	11	12
13	14	15	16	17	18	19
20	21 Presidents' Day No School	22	23 Site Council: 5:00-6:00	24	25 High School Transfer Application Deadline	26
27	28					

2011

March

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
		1 PTA Parent Tea: 8:00-9:00	2	3	4 Recognition Assembly/ Spirit Day	5
6	7	8	9 Late Opening 10:00 Start PTA Meeting: 6:00-7:30	Winter SUN Ends 10	11 Elementary/Middle School Transfer Application Deadline	12
13	14	15	16	17 Grading Period Ends	18 Teacher Planning Day Snow Make-Up Day No School	19
20	21 Spring Break – No School	22 Spring Break – No School	23 Spring Break – No School	24 Spring Break – No School	25 Spring Break – No School	26
27	28	29	30 Site Council: 5:00-6:00	31		

2011

April

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
					1	2 School Clean Up: 9:00-11:00
3	4	5 PTA Parent Tea: 8:00-9:00	6	7	8	9
10	Spring SUN Starts 11	12	13 Late Opening: 10:00 Start PTA Meeting: 6:00-7:30	14	15	16
17	18	19	20	21	22 Recognition Assembly/ Spirit Day	23
24	5 th Grade Bike Safety 25	Mid-Term Progress Reports 26	Site Council: 5:00-6:00 27	28	29	30
	5 th Grade Bike Safety					

2011

May

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
1	2	3 PTA Parent Tea: 8:00-9:00	4	5	6	7
8	9	10	11 Late Opening 10:00 Start PTA Meeting: 6:00-7:30	12	13	14
15	16	17	18	19	20	21
22	23	24	25 Site Council: 5:00-6:00	26	27 Recognition Assembly/ Spirit Day	28
29	30 Memorial Day Observed No School	31		Spring SUN E nds		

2011

June

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
			1	2	3	4
5	6	7 PTA Parent Tea: 8:00-9:00	8 PTA Meeting: 6:00-7:30	9	10	11
12	13	14 Grading Period Ends End of School Year	15 Teacher Planning Day Snow Make-Up Day	16 Teacher Planning Day Snow Make-Up Day	17 Snow Make-Up Day	18
19	20	21	22	23	24	25
26	27	28	29	30		

2011

July

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

2011

August

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

2011



Portland Public Schools

2010-2011

SCHOOL TRIMESTER CALENDAR



The Trimester Calendar is one of two district calendars (Trimester, Quarter). To determine which calendar your school follows, see page 2. Calendars are on the district website: www.pps.k12.or.us; click on "Calendar" tab.

S M T W Th F S

JUNE — 2010

		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15 ^{END GRD}	16 ^{PLAN}	17 ^{PLAN}	18	19
20	21	22	23	24	25	26
27	28	29	30			

JULY — 2010

				1	2	3
4	H	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

AUGUST — 2010

1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17 ^{CC}	18	19	20	21
22	23	24	25	26	27	28
29	30	31 ^{PROF PLAN}				

SEPTEMBER — 2010

			1 ^{PROF PLAN}	2 ^{PROF PLAN}	X	4
5	H	7 ^{START}	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22 ^{LO}	23	24	25
26	27	28	29	30		

OCTOBER — 2010

				1	2	
3	4	5	6	7	8 ^{INS}	9
10	11	12 ^{MT}	13 ^{LO}	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

NOVEMBER — 2010

	1	2	3	4	5 ^{PLAN CC}	6
7	8	9	10	H	12	13
14	15	16	17	18	19	20
21	22 ^{AM/PM/EVE}	23 ^{AM/PM/EVE}	24 ^{AM}	H	X	27
28	29	30				

DECEMBER — 2010

		1	2 ^{GRD}	3 ^{PLAN}	4	
5	6	7	8 ^{LO}	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	X	25
26	27	28	29	30	H	

S M T W Th F S

JANUARY — 2011

						1
2	3	4	5	6	7	8
9	10	11	12 ^{LO}	13	14	15
16	HC	18	19	20	21	22
23	24	25 ^{MT}	26	27	28	29
30	31					

FEBRUARY — 2011

		1	2	3	4	5
6	7	8	9 ^{LO}	10	11	12
13	14	15	16	17	18	19
20	H	22	23	24	25 ^{TRF-H}	26
27	28					

MARCH — 2011

		1	2	3	4	5
6	7	8	9 ^{LO}	10	11 ^{TRF-E/MS}	12
13	14	15	16	17 ^{GRD}	18 ^{PLAN}	19
20	21	22	23	24	25	26
27	28	29	30	31		

APRIL — 2011

				1	2	
3	4	5	6	7	8	9
10	11	12	13 ^{LO}	14	15	16
17	18	19	20	21	22	23
24	25	26 ^{MT}	27	28	29	30

MAY — 2011

1	2	3	4	5	6	7
8	9	10	11 ^{LO}	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	H	31				

JUNE — 2011

			1	2	3	4
5	6	7	8	9	10	11
12	13	14 ^{END GRD}	15 ^{PLAN}	16 ^{PLAN}	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

JULY — 2011

					1	2
3	H	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Snow
 * **Make-Up Days** will be added to the end of the first semester and/or the end of the school year.

SYMBOL EXPLANATION

- Students Out of School
- AM** Morning Conferences, No PM School for Teachers (no school for students)
- AMP/MEVE** Morning/Afternoon/Evening Conferences (no school for students)
- cc** Classified Connection (Prof. Dev. for classified employees)
- END** End of School Year
- EVE^o** Optional Evening Conferences (school decision)
- GRD** Grading Period Ends
- H** Holiday (schools and all offices closed)
- HC** Holiday Commemoration (schools and all offices closed)

- INS** Statewide Inservice (no school - all 190, 200, 210, 225 & 230 employees off)
- LO** Late Opening - Professional Development Time (schools start 2 hours late)
- MT** Mid-Term Progress Reports Entered into eSIS
- PLAN** Teacher Planning Day
- PROF** Professional Development Day
- START** Start of School Year
- TRF-H** High School Transfer Application Deadline
- TRF-E/MS** Elementary/Middle School Transfer Application Deadline
- X** Schools and Offices Closed
- *** Prof. Dev. Day or Teacher Plan Day (school decision)
- Snow make-up days - this would move END, GRD, and PLAN days over accordingly

SCHOOL TRIMESTER CALENDAR

Schools following Trimester Calendar:

- | | | | | | | | |
|------------------|----------------------------|----------------|---------------|----------------|--------------|--------------|-------------|
| • Abernethy | • Bridlemile | • Creston | • Hayhurst | • Lent | • Odyssey | • Sellwood | • Woodlawn |
| • Access | • Buckman | • da Vinci | • Humboldt | • Lewis | • Peninsula | • Sitton | • Woodmere |
| • Ainsworth | • Capitol Hill | • Duniway | • Irvington | • Llewellyn | • Richmond | • Skyline | • Woodstock |
| • Alameda | • Chapman | • Faubion | • James John | • Maplewood | • Rieke | • Stephenson | |
| • Beach | • Chief Joseph | • Forest Park | • Kelly | • Markham | • Rigler | • Sunnyside | |
| • Beverly Cleary | • Clarendon-
Portsmouth | • Glencoe | • King | • Marysville | • Rosa Parks | • Vernon | |
| • Boise-Eliot | • Creative Science | • Grout | • Laurelhurst | • MLC | • Sabin | • Vestal | |
| • Bridger | | • Hamison Park | • Lee | • Ockley Green | • Scott | • Whitman | |

TRIMESTER CALENDAR DATES FOR SCHOOL YEAR 2010-2011

Summer Scholars	First Semester: June 28-July 19 / Second Semester: July 26-August 13, 2010
Classified Connection Training Day	August 17, 2010
Community Care Day	August 28, 2010
Professional Development Day or Teacher Planning Day* (school decision)	August 31, 2010
Professional Development Day or Teacher Planning Day* (school decision)	September 1, 2010
Teacher Planning Day	September 2, 2010
Schools and Offices Closed	September 3, 2010
Labor Day Holiday (schools and all offices closed)	September 6, 2010
First Day of School for Students	September 7, 2010
(Kindergarten and PK classes will begin regular classroom instruction no later than September 10. Schools may choose to use the 7th, 8th and 9th for kindergarten assessment.)	
Statewide Inservice (No school - all 190, 200, 210, 225 & 230 employees off)	October 8, 2010
PSAT Testing for All High School Sophomores (during regular school hours)	October 13, 2010
Teacher Planning Day and Classified Connection Training Day (no school for students)	November 5, 2010
Holiday in Celebration of Veterans' Day (schools and all offices closed)	November 11, 2010
Conferences	
Morning, Afternoon and Evening Conferences (no school for students)	November 22, 2010
Morning, Afternoon and Optional Evening Conferences (no school for students)	November 23, 2010
Morning Conferences (no school for students; no afternoon school for teachers)	November 24, 2010
Thanksgiving Holiday (schools and all offices closed)	November 25 & 26, 2010
End of 1st Grading Period	December 2, 2010
Teacher Planning Day (no school for students)	December 3, 2010
Students' last day prior to Winter Break	December 17, 2010
Schools and Offices closed	December 24, 2010
Holiday in Celebration of New Year's Day (schools and all offices closed)	December 31, 2010
Students return following Winter Break	January 3, 2011
Martin Luther King Jr. Day Holiday Commemoration (schools and all offices closed)	January 17, 2011
High School Transfer - Opens	January 21, 2011
Elementary/Middle School Transfer - Opens	January 28, 2011
Presidents' Day Holiday (schools and all offices closed)	February 21, 2011
High School Transfer Deadline	February 25, 2011
Elementary/Middle School Transfer Deadline	March 11, 2011
End of 2nd Grading Period	March 17, 2011
Teacher Planning Day and Classified Connection Training Day (no school for students)	March 18, 2011
Spring Break (no school for students)	March 21-25, 2011
ACT Testing for All High School Juniors (during regular school hours)	April 27, 2011
Memorial Day Holiday (schools and all offices closed)	May 30, 2011
Last Day of School for Students	June 14, 2011
Teacher Planning Day (no school for students)	June 15 & 16, 2011
Snow Make-Up Days (END, GRD, PLAN days would be moved back accordingly)	June 15, 16 & 17, 2011
Summer Scholars	June 27 - August 12, 2011
Graduation Dates	June 5, 6, 7 & 8, 2011

GRADING PERIOD SCHEDULE FOR 2010-2011 SCHOOL YEAR

Start of First Grading Period	September 7, 2010	Start of Third Grading Period	March 28, 2011
End of First Grading Period	December 2, 2010	End of Third Grading Period	June 14, 2011
Start of Second Grading Period	December 6, 2010		
End of Second Grading Period	March 17, 2011		

EMPLOYEE WORK YEAR 2010-2011

190-Day Employees	August 31 to June 16	225-Day Employees*	August 16 to June 30
200-Day Employees	August 23 to June 22	230-Day Employees*	August 16 to June 30
210-Day Employees	August 16 to June 29	260-Day Employees	July 1 to June 30
215-Day Employees*	August 16 to June 30	*Refer to 2010-2011 Employee Work Year Schedule for July/Aug. work day details	

Portland Public Schools Nondiscrimination Statement: Portland Public Schools recognizes the diversity and worth of all individuals and groups and their roles in society. All individuals and groups shall be treated with fairness in all activities, programs and operations, without regard to age, color, creed, disability, marital status, national origin, race, religion, sex, or sexual orientation. — Board of Education Policy 1.80.020-P

Health Screenings

Oregon Law says that vision and hearing screenings shall be done to help find children's health problems. The nurse oversees these screenings. The usual screening schedule is:

Dental: Grades Pre-Kindergarten, Kindergarten, 1, 3, 5, and 7

Hearing: Grades Pre-Kindergarten, Kindergarten, and 1

Vision: Grades Pre-Kindergarten, Kindergarten, 1, 3, 5, and 7

If you do not want your child included in these screenings you must submit a written request to the school each school year. Screening results for dental, hearing and vision are all sent home to parents.

New Immunization Requirements for the 2010-11 School Year

Oregon law requires new students, including Pre-Kindergarten, Kindergarten, and 1st grade students, to have at least one dose of each required vaccine or appropriately signed exemption before attending school.

For 2010-2011, the following vaccines are required for a child 19 months old or older to be up to date.

Pre-Kindergarten Diphtheria/Tetanus/Pertussis (DTaP): **4 doses**

Head Start Polio: **3 doses**

Measles, Rubella, Mumps (MMR): **1 dose** received on or after first birthday

Hepatitis B: **3 doses**

Hepatitis A: 2 doses

Haemophilus influenzae type B (Hib): **1-4 doses** (if under 5 years of age)

Varicella (Chickenpox): **1 dose** received on or after first birthday or has chickenpox history

Diphtheria/Tetanus/Pertussis (DtaP): **5 doses**

Polio: **4 doses**

Measles, Rubella, Mumps (MMR): **2 doses*** first dose received on or after first birthday

Hepatitis B: **3 doses**

Hepatitis A: 2 doses

Varicella (Chickenpox): **1 dose** received on or after first birthday or has chickenpox history

Diphtheria/Tetanus/Pertussis (DtaP): **5 doses**

Polio: **4 doses**

Measles, Rubella, Mumps (MMR): **2 doses*** first dose received on or after first birthday

Hepatitis B: **2 or 3 doses** (depending on vaccine type)

Varicella (Chickenpox): **1 dose (or 2 doses** if vaccine is given at age 13 or older) received on or after first birthday or has chickenpox history

Grade 7-9 **In addition to all vaccines for Grades 3-6 or 10-12, Grade 7-8 students also require Tdap: 1 dose**

* "Measles only" vaccine is acceptable for 1 dose

If additional vaccines are needed, call 503.988.3816 for Multnomah County Clinic locations

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District Title VI and Title IX Contact: Carolyn M. Leonard, Compliance (503-916-3183)
District 504 Contact: Suzy Harris, Integrated Student Support (503-916-2000 x74234)
American Disabilities Act Contact: Jeff Fish, HR Legal Counsel (503-916-3246)



Portland Public Schools
Portland, Oregon