

Hosford Middle School
Site Council Meeting Notes

Date: November 2, 2011

Time: 4:00 – 6:30

Room 101

Present: Kevin Bacon, Principal, Beth Williamson, Zsuzsa Nemeth – teachers
Becky Marrs – classified,
Amber Brown, Arkady Mak, Craig Smith – parents

After members were introduced, and Site Council binders were distributed, Principal Kevin Bacon, last year Site Council Chair proceeded to review the first section of the binder containing the by laws.

Site Council members took a few minutes reading p.1 through p.8 of the by laws including the Mission (I), Membership and Terms of Office, Vacancies, Open Meeting Law (II), Roles (III) and Procedures IV, Amendments (V) and Compliance (VI).

Elections: Parent Akady Mak for Chair, Principal Kevin Bacon for Co-Chair and Zsuzsa Nemeth for Recorder volunteered for these positioned and were unanimously elected.

It was agreed that Site Council will meet the first Wednesday of the month from 4 to 6:30. Upcoming Meeting notices will be posted on the Bulletin Board by the main entrance, stating that meetings are open to members of the community.

As per the by laws, the meeting minutes prepared by the recorder and reviewed and approved by the chair and co-chair will be made available to the community via Hosford's website, the Newsletter, and the listserv.

To ensure a smooth transition to next year, members decided that a new chair and co-chair will be elected at one of the last meetings of the year.

Work Plan: Members discussed and began to develop an annual work plan outlining the major tasks to be accomplished during the school year. These are:

1. Review School Climate Surveys completed by students, teachers and parents last May during Parent Conferences
2. Review new surveys (PPS – PBS) results from November of 2011
3. Provide testing data to parent members of the Site council
4. Provide feedback on School Improvement Plan to ensure that the Action Plan for each Goal (Math, Reading, Writing, School Climate, Family engagement) is data driven
5. Develop a focus group from students to ensure that students' voices are represented in Site Council's work

Since the School Improvement Plan is due at the end of November, it was agreed that members will reconvene on November 17th, 4-6 PM to discuss the SIP. The agenda will include:

1. Watch two brief video clips showcasing students explaining the benefits of the Xtreme reading class and using Edbox, a new online grading program, which allows students and parents to check grades online
2. Overview and discussion of testing data
3. Overview and discussion of School Improvement Plan