

# MINUTES

Glencoe Elementary PTA Meeting  
*October 3, 2011*  
*Amended November 7, 2011*

The meeting was called to order following Principal's Coffee at 8:55 a.m.

## **Introductions**

### **Board**

- The PTA approved the September 12, 2011 minutes.
- The PTA elected Julia Sherman as secretary. A volunteer request was made to fill the assistant Treasurer position.
- The PTA approved the budget (additional budget discussion below).
- The PTA approved the Standing Rules (additional standing rules discussion below under fundraising).

### **Principal's Report**

The principal gave her report during the Principal's coffee.

### **Treasurer's Report and Budget**

Stephanie went over the budget for the next year. She noted that a few budget items changed from the 2010-11 fiscal year (July 1 – June 30). The main changes were a decrease in the amount of teacher allowances (last year's budget ran at a deficit) and art infusion (not all the budget was spent). This year's budget added \$50 to recognize volunteers. Stephanie can e-mail the budget upon request.

Once a budget is approved, the PTA can modify it. If it changes by more than \$50, the budget must be reapproved by the PTA.

Kevin let the membership know that at the next meeting a discussion regarding the spending of PTA reserves will occur.

Stephanie let the membership know that anyone can audit the PTA books at anytime. After the audit request is made, it is performed by anyone so long as that person has no signing authority on the accounts.

## **Fundraising**

Scrip and Chinook book sales are on target for budget. Direct donations in lieu of paper/cookie sales are going well. Pastini's is the restaurant partner this month, October 24 & 25.

A discussion took place in how to reach more families for the sale of scrip and monthly donations via paypal or bank authorization. The PTA is not comfortable allowing students to carry scrip home. Monthly donations need to be set up directly with the individual's bank account.

A substantive change in the standing rules was proposed and approved. The change increased the amount of membership dues to \$15 per individual and \$25 for two individuals. Out of the previous membership fee of \$10.00, only 50 cents was retained by the PTA. This increase will help offset other fundraising efforts.

## **Foundation**

The direct appeal for contributions to the Foundation is not yet known. The Foundation's annual auction is March 3, 2012 at the Madeleine School. The Foundation needs volunteers for the auction. Please sign up by contacting Laura Smoyer ([smoyermyers@gmail.com](mailto:smoyermyers@gmail.com)).

## **General/Volunteer**

- The distinction between the Glencoe Foundation and the Glencoe PTA is the PTA funds activities; e.g., Harvest Festival, etc.; and the Foundation funds people; e.g., the librarian's salary, etc.
- Grandparents / Special Friends day is Friday, October 21, 2011. Volunteer positions mostly filled. Pumpkin sales will start this day.
- Harvest Festival is Friday, October 27, 2011. A volunteer signup sheet is posted on the cafeteria door.
- A covered bike shelter has been designed and submitted to PPS for approval. She is hopeful this shelter will be built before Thanksgiving. It will be located on Stark Street near the cross walk at the top of the stairs leading from the playground. Wendy Farber made a request for donated supplies. She will post a list to the website. The previous shelter cost \$1800, two years ago. To date, \$500 has been raised.
- The parent initiated PE is going well. Several classes have signed up. These parents are hopeful that other teachers will sign up too!

The meeting was adjourned 9:30 a.m.