

Duniway Elementary PTA Meeting Minutes  
Tuesday, Oct 11, 2011

The meeting was called to order by Krystin Rose, president, at 7:06 p.m. in the Duniway library.

**PTA President, Krystin Rose, welcomed everyone to the first PTA meeting of the year:** She shared her goals for the organization: making connections, getting involved, and learning about what's going on at the school. She then introduced this year's PTA board:

Vice-presidents: Ilka Bailey & Alisa Knight

Treasurers: Cath Clark & Aisling Coughlan

Secretary: Christina Austin-Smith

Attendees around the room introduced themselves.

**Principal Dr. Sara Hahn provided a school update:** She presented a "State of the School" briefing, covering topics such as: current enrollment (425), demographics, current staffing, OAKS assessment results & comparisons with previous years. She also discussed the identification of an "achievement gap" at Duniway. We have a gap between students on IEPs (receiving special education services) and those who are not. The staff is focusing on how to close this achievement gap in future years. Writing continues to be Duniway's weakest area, especially those who are currently on IEPs. Finally, she reported that Duniway received the highest rating of "Outstanding" on the Oregon State Report card!

**Advocacy Committee:** Kathleen Taylor introduced herself and explained the role of her committee to keep our PTA aware of Oregon PTA's position on issues and to give us an opportunity to engage in some issues if we choose (e.g. the bond/levy campaign last spring).

**Green Team:** Christine Morita-McVey introduced herself and talked about their two primary programs. 1) resource conservation: recycling in hallway & recycling milk cartons during lunch hour and 2) work on projects: peace garden/planters/tree planting/benches.

**Art Program:** Diane Avenoso & Monica talked about the parent-led art program. They use about 150 volunteers every year to sponsor art projects every month. They discussed the history of the program at Duniway and the curriculum and encouraged everyone to volunteer.

**Community Giving:** Dena Stock-Marquez – will start in November. Provided assistance to 17 families in Duniway last year ... food & gifts for holiday season.

**Home Tour:** Wendy talked about it (Dec 2, Friday) talked about home tour sponsorship (posters, banners, brochure) – need sponsors by first of November. Melissa also talked about needing volunteers and passed around a sign-up sheet.

**PTA Vice President, Ilka Bailey talked about the other PTA committees:** She said most positions are filled for this year but we still do need a committee chair for the Fund Run and talent show. She also encouraged people to consider what they may want to do next year and to shadow current chairs

**Dean Wier, Foundation's PTA liaison, provided an update:** He talked about the foundation's purpose – to raise money to augment staff for the school allowing Duniway to maintain some enrichment programs such as music, PE, and the library. He reported the foundation wrote a \$176,000 check last year. The foundation has a \$200K budget and relies primarily on their fall campaign and spring auction for fundraising.

**Site Council update from Mia Matusow:** She explained the purpose of the Site Council was to focus on curriculum by approving & monitoring the school improvement plan (e.g. identify achievement gaps, identify strategies to close them, professional development for teachers, etc.). There are four parents and four teachers, as well as the principal on the council. Their meetings are open to the public.

**Cath Clark, co-treasurer, provided a budget review:** She reported that the membership needs to approve a 2011-12 budget tonight (green sheet). In June the membership approved a "draft" budget, but we are required to approve again with new members each fall. The first 3 columns are what we approved in June and the second 3 columns are what we are proposing now (changes over the summer). We have a surplus of \$12,000 due in part to the huge success of the Fund Run and a decision to not roll over teacher supply funds and instead to create a capital projects account for major purposes. The capital projects is a new line item on the budget and PTA is working to get the staff/principal's priority expenditures for this account. Cath raised that her only concern in the proposed budget, that she wanted to highlight to the membership, was the projected Fund Run profit. The event has earned \$10,000 in past years and over \$20,000 last year. Her concern is that this year we are projecting \$17,000 profit, but we do not currently have a chair. Members discussed ideas to solicit a chair.

**Members moved, seconded and approved the proposed budget for 2011-12 school year.**

**Christina Austin-Smith, secretary, discussed two procedural matters:** 1) review and approval for submission to the Oregon PTA of the standing rules. The proposed rules, with two minor changes from last year to reflect current operations, were distributed to members for review; 2) review and approval of the minutes from June 2011.

**Members moved, seconded and approved the standing rules as amended.**

**Members moved, seconded and approved the minutes from the June 2011 meeting.**

**Meeting adjourned by Krystin Rose at 8:13 p.m.**

Minutes respectfully submitted by Duniway PTA secretary Christina Austin-Smith.

