

**Duniway Elementary PTA Meeting Minutes**  
**Tuesday, Nov 8, 2011**

The meeting was called to order by Krystin Rose, president, at 3:05 p.m. in the Duniway auditorium.

**PTA President, Krystin Rose, welcomed everyone and introduced the board:** Attendees around the room introduced themselves.

**Collette Livermore, from Loaves & Fishes, discussed their programs:** She explained they run the neighborhood meals-on-wheels program for homebound seniors & serve meals in Sacred Heart Villa on Milwaukie Blvd. She encouraged Duniway families to be aware of seniors in our community and make sure they are aware of their programs. They currently serve 200 seniors daily and have capacity to provide for more. They have many volunteer opportunities for adults and students.

**Principal Dr. Sara Hahn provided a school update:** She provided a snapshot of her annual budget for everyone's awareness. Her operating budget (which includes such things as text books, computers, substitute teacher pay, extra duty pay for staff, and supplies) is \$41,592 for the year. She only got an increase of about \$300 from last year despite higher prices. About 32 percent of this amount is used for substitute teachers and to pay for staff extended responsibilities; 25 percent is for the copy machine lease; and the remaining 43 percent is for supplies. Based on experience last year, she increased the supplies amount by 6 percent this year. Principal Hahn also talked about the new parent committee to assist with school modernization and beautification, whose goal is to help identify some financial needs for the school that can't be covered by her operating budget (especially since bond was not passed). The committee prioritized the list and a covered play area was ranked as the top priority. This new committee will need funds, and recognizing that current PTA fundraiser revenues are already allocated, they are going to sell bricks that will be used to beautify paved areas around the school. The committee envisions this will be an ongoing & sustainable fundraising effort, with proceeds helping bigger projects to meet school needs. Updates will be provided in the weekly bulletin. Another item on the committee's priority list that will be funded by the district is to extend the fence near the playground equipment to provide more of a barrier between the road and where kids are playing.

**The Eastmoreland Neighborhood Association President, Robert McCullough, addressed the group:** He emphasized that Reed College, Duniway Elementary, and the Eastmoreland Neighborhood are all 100 years old and very interconnected. He expressed interest improving communication between the neighborhood association and school communities. He explained their association's landscaper has volunteered to donate time to keep up the front of the school. He also talked about a recent meeting with T-Mobile about locating a cell tower in the neighborhood and the on-going litigation with Union Pacific Railroad which is attempting to expand operations in our area. He expressed his belief that on such issues our communities are more effective together than apart – and that he believes Duniway is at the heart of the neighborhood. He would like us to take actions together to protect children & seniors in the neighborhood. He encouraged attendance at their meetings, which are held at Duniway, on the third Thursday of the month.

**New Duniway Librarian, Daniel Mench, addressed the group:** He explained his primary goal is to create excitement and enthusiasm for reading. He has decorated the library to spruce it up. He also mentioned he is in need of assistance in the following areas: 1) shelving; 2) labeling books for a new organizational system; 3) book repair; 4) donations of new books; 5) continuing to improve the décor of the library. He also put out a "wish" for a new rug for kids to sit on while reading in the library.

**Green Team Chair Christine Morita-McVey provided an update:** She announced 10 parent volunteers came to fill new planters outside kindergarten rooms. They are still looking for volunteers to

help take home compost to put into home bins since there is no school compost facility.

**Home Tour Update by Michelle DeLaney:** They are still in need of volunteers to serve as Angels on Friday night & also to monitor the boutique in the gym, as well as cashiers. She related they were doing very well on sponsorships and are in the process of distributing posters around town. Tickets are on sale – discounted through tomorrow for \$20 before they go on sale to the public.

**Book Fair:** Is November 14-18 and help is still needed.

**Community Giving:** This committee has started to collect for the holiday season and will need volunteers to oversee the tables.

**PTA Vice President, Ilka Bailey, talked about other PTA committees:** She said most positions are filled for this year, but we still do need a committee chair for the Fund Run and talent show. She also encouraged people to consider what they may want to do next year and to shadow current chairs.

**PTA vs PTO:** Krystin encouraged the membership to look at handouts provided that compare a PTA to a PTO. She just wants to open it up for consideration and discussion. She suggested the group could discuss this in more detail next meeting.

**Cath Clark, co-treasurer, provided a budget review:** We are on track and money is steadily coming in for home tour sponsorships.

**Members moved, seconded and approved the minutes from the Oct 2011 meeting.**

**Meeting adjourned by Krystin Rose at 4:40 p.m.**

Minutes respectfully submitted by Duniway PTA secretary Christina Austin-Smith.