

VOLUNTEER REGISTRATION FORM 2009-2010

Chapman Elementary School

Please fill out a new form every year!

CONTACT INFORMATION

Volunteer Name

Student Name Grade Teacher

Student Name Grade Teacher

Student Name Grade Teacher

Please check preferred method of contact

Email: _____

Home Phone: _____

Cell Phone: _____

Work Phone: _____

CLASSROOM VOLUNTEER OPPORTUNITIES

Room Parent for: _____
Teacher Name or Grade

Tutor/Mentor Individual Student(s) _____
Teacher Name or Grade

Assist Small Learning Group(s) _____
Teacher Name or Grade

Reading Writing Math Science Art
 I am willing to volunteer in any _____ grade level(s) classroom

Field Trip Chaperone _____
Teacher Name or Grade

Classroom Party Helper _____
Teacher Name or Grade

Classroom General Prep _____
(Copying, homework check-in, etc.) Teacher Name or Grade

YEAR-LONG/ONGOING VOLUNTEER OPPORTUNITIES

- Available for last-minute Volunteer help
- Spotlight Newsletter Editor
- Spotlight Newsletter Distribution
- Recess Monitor
- Library Assistants Chapman Garden

SPECIAL PROJECTS AND SKILLS

- Grant Writing
- Fund Raising For PTA and Foundation
- Chapman and PTA Webmaster
- Fifth Grade Photo Archivist
- Chapman Directory Coordinator
- Chapman Directory Data Entry

Over -

SPECIAL EVENTS – VOLUNTEER OPPORTUNITIES

August

- Community Care Day (August 29)

September

- Ice Cream Social (September 3)
- Kindergarten Welcome (September 11)
- Swift Family Picnic (September 17)
- School Picture Day (September 22)

October

- National Walk/Bike to School Day (10/7)
- Scholastic Book Fair (October 12-16)
- School Picture Retakes (October 20)
- Grandparent & Special Friends Day - Costume Parade (October 30)

November

- Teacher Dinners During Parent Conferences (November 23-24)
- Holiday Gift Baskets

January

- Vision/Hearing/Dental Screening (Jan 28)

February

- Candy Sales (February 1)
- Winter Kindergarten Information (Feb 23)

March

- Science & Math Festival (March 1)

April

- Poetry Jam
- Run for the Arts (April 8)
- Art Ball (April 22)
 - Student Projects
 - Display Set-up
 - Performing Arts

May

- Teacher & Staff Appreciation (May 3-8)
- Staff Luncheon (May 5)
- Spring Kindergarten Roundup (May 11)
- Chapman Super Sale (May 22)

June

- Spring Book Fair (June 7-10)
- Field Days (June 10)
- Fifth Grade Promotion (June 15)

MUSICAL PRODUCTION OPPORTUNITIES

- Design and Build Sets
- Program Design
- Make-Up
- Costumes
- Other Projects as Needed
- _____

CHAPMAN AUCTION

November 20th – Crystal Ballroom

- Auction Procurement
- Catalog Editor
- Reservations Clerk
- Auction Item Management
- Decorations
- Publicity
- Silent Auction Table Captain
 - Shift 1
 - Shift 2
- Floor Manager
- Take Down Volunteers

STREET OF “EAMES”

Portland’s Modern Homes Tour

April 17th

- House Manager
- Tour Day Volunteer
- Ticket Sales and Distribution
- T-Shirt Sales and Distribution
- Marketing and Publicity
- Poster Distribution

All Volunteers Need:

- Current **Criminal History Background Check** (Valid for three years)
- Signed **Confidentiality Agreement** (Valid for one school year)
- Medical Information for Volunteers** (Valid for one school year)