

# PITCH IN!!

## Astor Elementary School Volunteer Form 2011-2012

Parent/Guardian Name(s): \_\_\_\_\_

Phone numbers: \_\_\_\_\_

Email address: \_\_\_\_\_

Child #1: \_\_\_\_\_ Teacher: \_\_\_\_\_

Child #2: \_\_\_\_\_ Teacher: \_\_\_\_\_

Child #3: \_\_\_\_\_ Teacher: \_\_\_\_\_

Child #4: \_\_\_\_\_ Teacher: \_\_\_\_\_

*The following are some of the activities for which we need volunteers at Astor. If you are interested in helping with any of these activities, check all that apply. Please return this form to the office or to your child's teacher.*

### **ROOM PARENT/ PTA LIAISON**

Assists the teacher with various administrative tasks and provide another link of communication between parents and the PTA. Duties will vary based on grade level and teacher.

### **ON-GOING ACTIVITIES**

#### **Helping Hands**

Meets Wednesday mornings (8-10:30 a.m.) in the staff room to copy, staple, laminate, and cut out projects for the teachers.

#### **Reading Challenge**

Help count minutes read and assist children with prizes once a month.

#### **Library Volunteer**

Put books back on shelves, repair books as needed, and some typing. This can be done any day at any time.

#### **Fundraising**

Assist with various tasks (counting and sorting Labels for Education and box tops, sorting catalog orders, selling movie tickets, filling cookie dough orders etc.). There are many ways to help!

#### **Water Garden**

Help with projects or ongoing garden maintenance

#### **Art Class Volunteer (various times and days available)**

Provide a helping hand in planning, prepping and assisting students with their projects.

#### **Grant Writing**

Many grants are out there for schools, we just need someone pursuing them, filling out the application forms, and writing letters.

#### **Baker/Cookie Maker**

Provide baking/cookies for various activities throughout the year.

#### **Special Events**

Help set-up/take down chairs and serve refreshments at special events during the year like Academic All-Stars and Eighth Grade Promotion. (Usually these are evening events)

## **ONE-TIME or SCHEDULED ACTIVITIES**

### **Astor Spring Carnival Committee**

Many people are needed to ensure the success of this great family activity in April. Volunteers are needed for planning, security, set-up/clean up, helping in game booths, etc.

### **Silent Auction Committee**

Help plan the event, solicit donations from local businesses, organize and package donations, send receipts and thank you letters, set-up/clean up, etc.

### **Ice Cream Social**

Help with any or all of planning the event, picking up supplies or serving at the social to be held on an evening in May

### **Used Book Sale**

Springtime event. We need help planning, obtaining used books, and running the sale. The dates are flexible for this committee

### **Optimist Club Christmas tree Sale (Early weekend in December-2 hour shifts)**

Help sell and load Christmas trees at the Optimist Tree Lot on Lombard.

### **Grandparents/Special Friends Day (Friday, October 31, morning)**

Help set up or clean up, direct visitors to classrooms, take photos, and serve refreshments

### **Scholastic Book Fair (4th week in October)**

Help with set-up or clean up, or work a two-hour shift helping students find books and ringing up sales.

### **Movie Ticket Sales (Twice a year, fall and spring)**

Sell tickets to the St. Johns Theatre children's movie series before or after school.

### **Vision or Hearing Screening**

Assist nurse with checking students' vision/hearing. Dates TBA.

### **Run for the Arts**

Help count laps and distribute snacks on the day of the run. TBA

### **Teacher Appreciation Week**

Plan ways to show our teachers how much we appreciate their hard work throughout the year. Organize volunteers to bring treats during Teacher Appreciation Week in May.

### **Field Day: (June)**

Help with games and distribute snacks.

### **PTA Clothing Closet**

Help families find clothing, organize clothing, and help as needed on one day in October and one day in March at Marshall H.S.

### **Picture Day (mid October dates TBA . Either morning or afternoon shifts available)**

Assist students in getting ready for pictures and directing traffic for the photographer.

***Parent volunteers make a huge contribution to the success of our school. Thank you for getting involved!***

Please contact Volunteer Coordinator with questions, comments, or ideas.

Rachel Homan

Volunteer Coordinator

Astor PTA

503-289-5790

chappy77@comcast.net