

**Arleta School  
Parent Involvement Policy for Year 2010/11**

**Arleta School will engage parents in the following ways:**

EPSTEIN'S SIX TYPES OF INVOLVEMENT	ROLE OF THE SCHOOL MANDATORY REQUIREMENTS	FAMILY INVOLVEMENT ACTIVITIES
<p><b>Parenting:</b></p> <p>Assist families with parenting and child-rearing skills that support children as students</p>	<p><b>Arleta School will:</b></p> <ul style="list-style-type: none"> <li>• Survey parents and provide training, classes, and presentations to assist and sustain positive parenting practices</li> <li>• Provide training for teachers and staff on supporting parenting styles of diverse cultures and families</li> </ul>	<ul style="list-style-type: none"> <li>• Site Council will send out a parent/community survey in April to assist with the development of the 2011/12 SIP.</li> <li>• Schedule parent course from Second Steps and/or “Why They Act That Way” for early spring 2011.</li> <li>• Plan and organize family curriculum nights (Write Night and/or Math Night – Staff family involvement committee).</li> <li>• Focus groups with the Boosters will be formed in the fall to gather and include parent feedback.</li> <li>• Partnerships with Sun Schools to further develop parent resources.</li> </ul>
<p><b>Communicating:</b></p> <p>Communicate with families about schools programs and student progress</p>	<p><b>Arleta School will:</b></p> <ul style="list-style-type: none"> <li>• Share the parent involvement policy with all families in the fall, including independent parent groups such as ESL, TAG, Special Ed, etc. who meet at different times and places</li> <li>• Inform parents of participation in Title I services and the programs provided</li> <li>• Implement unique methods to engage in regular, two-way communication with families of all ethnicities, languages, and socioeconomic status</li> <li>• To the extent feasible and reasonable, all communication will be shared in the home language of the family</li> <li>• Provide assistance to parents in understanding the State’s academic standards and assessments</li> </ul>	<ul style="list-style-type: none"> <li>• Provide translation and interpretation as and when needed.</li> <li>• Ensure invitations, news, and information is disseminated in a variety of ways: Flyers, website/email, phone, personal contact.</li> <li>• Arleta Connection Newsletter will be sent home monthly and archived on the school website.</li> <li>• Parent Involvement Policy will be shared at family events in the fall and winter 2010/11.</li> <li>• Parent Nights will be held for ELL/ESL, TAG, and Special Education students separated and in multiple languages. These meetings will be supported by district staff.</li> <li>• Principal and/or designee will attend Booster meetings.</li> <li>• Site Council meetings will be held at least 6 times per year, minutes will be shared with parent body.</li> <li>• Benchmark work samples will be show cased in the monthly newsletter the Arleta Connection a minimum of three times per year.</li> </ul>

		<ul style="list-style-type: none"> <li>• Quarterly coffee chats with the Principal</li> <li>• Updated website with activity calendar and school documents for parent reference.</li> </ul>
<p><b>Volunteering:</b></p> <p>Improve recruitment, training, work, and schedules to involve families as volunteers</p>	<p><b>Parents of all language groups will:</b></p> <ul style="list-style-type: none"> <li>• Be offered a variety of opportunities to volunteer</li> <li>• Have opportunities to volunteer that will include activities on site and at home</li> <li>• Be valued for who they are and what they can offer</li> </ul>	<ul style="list-style-type: none"> <li>• Classroom volunteer activities will be coordinated and organized by each teacher.</li> <li>• The Boosters will communicate with parents who wish to volunteer with family events and other Booster sponsored programs.</li> <li>• Site Council will solicit volunteers and nominations annual for parent representation.</li> </ul>
<p><b>Learning at Home:</b></p> <p>Involve families with their children in learning/curriculum-related activities at home, including homework</p>	<p><b>Arleta School will:</b></p> <ul style="list-style-type: none"> <li>• Sponsor a variety of opportunities to train parents on how they can support the academic learning that begins in the classroom</li> <li>• Ensure that all trainings will be offered in languages that reflect the ethnicities of the families and be conducted at times and places that are convenient for parents</li> </ul>	<ul style="list-style-type: none"> <li>• Each teacher will establish a homework routine, communicating this at Back-to-School Night.</li> <li>• Classroom to home news and updates will be communicated home monthly by paper newsletter, email, or web presence (ensuring access).</li> <li>• Access math tutoring help online at <a href="http://ixl.com">ixl.com</a> at grades 6/7/8.</li> </ul>
<p><b>Decision Making:</b></p> <p>Include families as participants in school decisions, governance, and advocacy</p>	<p><b>Parents will:</b></p> <ul style="list-style-type: none"> <li>• Partner in creating and reviewing the school involvement plan annually</li> <li>• Help develop a School/Family compact that will be signed by all families</li> <li>• Actively be recruited to serve as PTA members, Site Council members, DPAC representatives, and other committees that foster leadership and governance positions</li> </ul>	<ul style="list-style-type: none"> <li>• The Site Council will review the Parent Involvement Policy, The SIP and the School/Family compact yearly.</li> <li>• The Parent Involvement Policy and the SIP will be presented to the Boosters for discussion and input.</li> <li>• Parent review of the School/Home Compact</li> <li>• When planning staffing and program, the Principal will see input from Site Council and Boosters.</li> </ul>
<p><b>Collaborating with Community:</b></p> <p>Coordinate resources and services for students/families and also provide services to the community</p>	<p><b>Arleta School will:</b></p> <ul style="list-style-type: none"> <li>• Develop relationships with local businesses, faith communities, and institutions of higher learning</li> <li>• Offer resources and services to students and families to build relationships</li> <li>• Provide opportunities for students to serve as community volunteers/interns</li> </ul>	<ul style="list-style-type: none"> <li>• Maintain and nurture relationships with colleges and universities.</li> <li>• A community member will be recruited for Site Council representation.</li> <li>• Build on past relationships established through Sun Schools, OHSU, and SMART.</li> <li>• Invitation to community leaders and volunteers to school events and functions.</li> <li>• Homework club assistance by SUN School programs.</li> </ul>

## **Adoption of the Parental Involvement Policy Arleta School**

The Parental Involvement Policy has been developed jointly with, and agreed on, by parents of children of Arleta School as evidenced by the signature of the Site Council parent representative.

Site Council parent representative: \_\_\_\_\_(TBD December 2010)\_\_\_\_\_

The policy was adopted by Arleta School on September 8<sup>th</sup>, 2010 and will be in effect for the period of September 2010 to June 2011.



Kevin Crotchett  
Principal  
September 8, 2010

School Responsibilities:

We commit to...

- Creating a welcoming and positive learning environment for students and parents.
- Involving parents in the planning, review, and improvement of the school's parent involvement policy, Title I Site Plan, and school-wide improvement plan.
- Holding an annual meeting to inform parents of the school's participation in Title I and other parent involvement/training activities. These meetings will be held at convenient times, based on input from parents, so that as many parents as possible are able to attend.
- Frequently assessing students and providing ongoing feedback to parents, in formats easy to understand and at reasonable intervals.
- Providing opportunities for parents to participate in decisions about the education their child.
- Arranging a meeting during parent-teacher conferences to discuss the child's progress.
- Giving each parent an individual student report in written form about the performance of their child on the state assessments.
- Ensuring that all certified and classified Title staff is highly qualified.

\_\_\_\_\_  
Teacher

\_\_\_\_\_  
Date

\_\_\_\_\_  
Principal

\_\_\_\_\_  
Date

Parent and Family Responsibilities:

We commit to...

- Making sure that my child is on time and strives for 100% attendance, and contacting the school if my child is absent.
- Establishing a time and place for homework and quiet reading.
- Monitoring the amount of television my child watches and ensuring that my child gets enough sleep each night.
- Attending conferences and Title I family nights, looking at school work, and calling the school if I have concerns.
- Checking with my child daily for information sent home from school, reading it and responding if necessary.
- Participating as appropriate, in decisions relating to my child's education.

\_\_\_\_\_  
Parent/Guardian

\_\_\_\_\_  
Date

Student Responsibilities:

I commit to...

- Coming to school each day ready to learn and do my best.
- Completing my class work, doing my homework every day and asking for help when I need it.
- Reading at home every day.
- Giving my parents (or adult who is responsible for me) all papers and information send home with me from school.

\_\_\_\_\_  
Student

\_\_\_\_\_  
Date