

Field Trip Medication Request

Teacher: _____ Grade: _____

Date of trip: _____ Destination: _____

Departure time: _____ Return time: _____

Please give health room staff/school secretary at least two weeks notice prior to your field trip so any medication needed can be prepared for your students. A fanny pack or other bag will be provided for your convenience to carry medication.

Be advised that state law now requires everyone who administers medication to students in school to receive the state approved training. Only those teachers who have received this training will be allowed to: check medication out of the health room for field trips; carry medication; administer medication.

Medication will need to be signed in and out of the health room and, when you return from your field trip, you must document on the student's medication log that the medication was given.

Thank you for your cooperation.

Sincerely,