

Last Name _____ Student ID _____ Amount Paid _____

Dear Student,

You will be taking your AP[®] Exam(s) in May. **This completed form is due to your school AP[®] Coordinator no later than Feb. 24, 2011. Make checks payable to Portland Public Schools and attach to this form. NO REFUNDS.** Cost is **\$89.00** per exam. If you need financial assistance contact the AP[®] Coordinator at your school. To complete your registration, **circle the exam name(s)** below and **complete pages 1 and 2** of this form. **A parent/guardian signature is required!** A student with a documented disability must be pre-approved through AP[®] www.collegeboard.com/ssd by Feb.18, 2011. A CollegeBoard letter of approval must be presented to **Eliza Coblentz** well in advance of the test date if you wish to test with accommodations. Please notify Eliza Coblentz immediately, if you already have CollegeBoard approval to test with accommodations. **Most exams will be at the Kellogg Site, 3330 SE 69th Ave, Portland, Oregon 97206 unless marked with an asterisk(*).** You will receive a confirmation letter before the exam. **Testing locations are subject to change, so be sure to read your confirmation letter immediately upon receipt, and take note of the exam location(s) listed in your letter.**

Name _____ School _____ Grade _____
 (Print Clearly)

Home Mailing Address _____ City _____ State _____ Zip _____ Ph # _____

Circle Exam Name(s):

Week One	7:30am Arrival	11:30am Arrival
Mon. May 2	Chemistry Environmental Science	Psychology
Tues. May 3	Computer Science A Spanish Language* Check Preferred Spanish Exam Location: <input type="checkbox"/> Benson <input type="checkbox"/> Wilson <input type="checkbox"/> Madison <input type="checkbox"/> Roosevelt	Art History
Wed. May 4	Calculus AB Calculus BC	Chinese Language & Culture* at Franklin
Thur. May 5	English Literature	Japanese Language & Culture* at Grant Latin: Vergil
Fri. May 6	US History German Language	European History Studio Art (Portfolios Due)

Circle Exam Name(s):

Week Two	7:30am Arrival	11:30am Arrival
Mon. May 9	Biology Music Theory	Physics B Physics C: Mechanics 1:30 Arrival for Physics C: Elec & Mag
Tue. May 10	Gov & Pol: US	Gov & Pol: Comp French Language
Wed. May 11	English Language	Statistics
Thur. May 12	Macroeconomics World History	Microeconomics
Fri. May 13	Human Geography Spanish Literature	

Students seeking approval for an exam during the late session must contact their school's AP[®] Coordinator **and** Eliza Coblentz, in the District AP[®] Office, prior to Feb. 24, 2011 to receive a different registration form.
DEADLINE: SCHOOLS MUST HAVE FORMS AND ONE CHECK FOR ALL EXAMS TO ELIZA BY FEB. 28th.

Eliza Coblentz, Secretary AVID[®], AP[®], and IB[®] Programs
 6433 NE Tillamook St. ▪ Portland, OR 97213
ecoblent@pps.k12.or.us ▪ Phone: 503-916-5404, Ext. 71054 ▪ Fax: 503-916-2795



Policies and Permission Slip

You should bring the following items to the exam:

- A watch (in case your exam room does not have a clock that you can see easily).
- Several sharpened No. 2 pencils (with erasers) for all multiple-choice answer sheets.
- Pens with black or dark blue ink for completing areas on the exam booklet covers and for free-response questions in most exams.
- A calculator with the necessary capabilities if you're taking an AP[®] Calculus, Chemistry, Physics, or Statistics Exam. Visit <http://professionals.collegeboard.com/testing/ap/test-day/calculators> to learn more about the calculator policy and approved calculators for each of these exams.
- A ruler or straightedge if you're taking an AP[®] Physics Exam.
- Your social security number for identification (optional). If you provide it, the number will appear on your AP[®] Grade Reports.
- PICTURE ID REQUIRED!

You should not bring the following to the exam:

- Cellular phones, pagers, MP3 players, iPods, or any personal digital assistants (PDAs)
- Books, compasses, colored pencils, correction fluid, dictionaries, highlighters, or notes.
- Rulers and straightedges (except as noted above).
- Scratch paper (notes can be made on portions of the exam booklets).
- Computers (except as noted for students with disabilities), or calculators (except as noted above).
- Watches that beep or have an alarm
- Portable listening or recording devices (even with headphones) or photographic equipment.
- Clothing with subject-related information

Food and Drink Rule! You are not allowed to eat or drink during exams, but you may bring a snack in a separate bag (not your backpack) to set underneath your desk and eat during break. You will not be allowed to dig around in your backpack. Bring food and drink in a separate bag!

Parents and Transporters Take Note: Morning exams usually end at Noon. Afternoon exams may go as late as 4:00 p.m. Refer to your confirmation letter to get a better time frame regarding your particular exam(s). Students are required to arrive no later than 30 minutes prior to an exam—7:30 am for the morning administration; 11:30 am for the afternoon administration. Students may not be dismissed until an exam has officially ended. If you play a sport or have a job, it is your responsibility to inform your coach or employer of your AP[®] obligation, and arrangements should be made accordingly.

You are required to abide by the policies of both the CollegeBoard and Portland Public Schools during the exam period. Any misconduct will be reported and could jeopardize your AP[®] Exam grade. If you decide not to take an exam, please inform Eliza Coblentz as soon as possible prior to the test administration. Remember: Refunds are not issued after PPS has ordered your exam from CollegeBoard.

Be sure to review the *Bulletin for AP[®] Students and Parents* at <http://www.pps.k12.or.us/departments/curriculum/2433.htm>. If you have any additional questions or concerns, feel free to contact your teachers. Good luck!

I have permission from a parent or guardian (signature required) to travel to and from the AP[®] testing site. I understand that I cannot have a phone, pager, MP3 player, iPod, or similar electronic device with me during the exam. Cell phones are subject to being confiscated and/or sent to AP[®] Central. If I fail to abide by the testing policies written here as well as those described by my proctor on exam day, my exam score will be nullified by CollegeBoard.

Student Name _____ Student Signature _____ Date _____

Parent /Guardian Signature (required) _____ Date _____