

**PORTLAND PUBLIC SCHOOLS  
PUBLICITY DENIAL & NON-RELEASE OF INFORMATION TO SCHOOL  
DIRECTORY FORM**

**STUDENT PHOTOGRAPHS AND MEDIA:**

There are opportunities throughout the school year for your child's photograph to be taken. These may include school field trips, classroom activities, and other general school activities. Schools enjoy using these photographs on the school website, in the yearbook, and for school related functions such as the auction. However, some parents do not want their children identified for various reasons.

If you would prefer that your child's photograph not be used in any of the following instances, please indicate below:

**Yearbook**

\_\_\_\_\_ My child's photograph and name may not be used in the school yearbook

**School Website**

School websites are wonderful opportunities to showcase our students and our schools. Students are only identified by first name and grade.

\_\_\_\_\_ My child's photograph may not be posted on the school's website.

**Portland Public Schools Website**

The District often includes pictures of students on its website. Students are only identified by first name, grade, and school.

\_\_\_\_\_ My child's photograph may not be posted on the school's website.

**Auction Slideshow**

A slideshow of student photographs is often shown at school auctions. Names are not included with the photographs.

\_\_\_\_\_ My child's photograph may not be used in the auction slideshow.

**News Media**

The news media often like to report about events at our schools.

\_\_\_\_\_ My child's photograph may not be used by the news media (television and newspaper).

**SCHOOL DIRECTORIES:**

Many of our schools or PTAs/PTOs create school directories that are distributed to all families. These school directories include the name and grade of the student along with the parent/guardian name[s] as well as phone numbers, addresses, and email addresses.

\_\_\_\_\_ I do not want my family's information included in the school directory.

Student Name: \_\_\_\_\_

Grade: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_