

**PORTLAND PUBLIC SCHOOLS
NON-RELEASE OF STUDENT DIRECTORY INFORMATION**

Student Name (print): _____ School: _____

Under the Family Educational Rights and Privacy Act, Portland Public Schools may release “directory information” without specific parent consent. Portland Public Schools has designated the following information as “directory information”: Student’s name, participation in officially recognized activities and sports, height and weight of athletic team members, degrees, honors and awards received, major field of study, dates of attendance, and most recent school attended (or current school).

In most cases, schools use directory information for school purposes such as yearbooks, playbills, sports programs, and posted class lists.

If you do not want Portland Public Schools to release your child’s “directory information”, please sign below and return to your child’s school.

I request that my child’s directory information not be released for any purpose. I understand this means that my child’s information will not appear in yearbooks, graduation programs, honor roll and other recognition lists, sports activity and theatrical programs, or other school documents that are available to the school community [and public].

Parent Name (print): _____

Parent Signature: _____ Date: _____

SCHOOL USE ONLY: Parents may complete this form to submit an official written request per Item #108 on the Student Registration Form. Please attach to the Registration Form, and enter in eSIS.

Entry date in eSIS: _____ By: _____