



Portland Public Schools English as a Second Language

GUIDELINES FOR EXTENDED INSTRUCTIONAL DAY PROGRAMS FOR LIMITED ENGLISH LANGUAGE PROFICIENT AND IMMIGRANT STUDENTS

The Portland Public Schools English as a Second Language Department will support school efforts in providing limited English language proficient and immigrant students with additional after-school English Language Development instructional time.

Please note the following when applying for funding in support of an extended ESL program:

TARGET STUDENTS:	Limited English Proficient and Immigrant students who have qualified for and are receiving additional ESL services in the current academic year (<i>school must provide list of active ESL students attending extended ESL Program option</i>)
PROGRAM FOCUS:	Extension and continuation of a school's ESL research-based program designed to provide extended learning opportunities for limited English proficient and immigrant students focused on continued development of English Language Proficiency from Kindergarten to 12 th grade
PROGRAM STRUCTURE:	<ul style="list-style-type: none">- Small group instruction- Activities that have both an academic and cultural enrichment focus- Instructional activities that are an extension of and support the activities of the school day- Ratio of staff to students 1:15 (max. 1:18 per classroom. <i>Please note that we need to maintain an optimum cost factor at a MINIMUM of 8 students</i>)
INSTRUCTOR:	Qualified ESL teacher Up to 3 hours per week of a teacher's hourly rate (no allocation for preparation time)
CURRICULUM:	PPS adopted ESL curriculum and ODE ESL standards
MATERIALS:	PPS adopted ESL materials (<i>purchase of additional materials not supported</i>)
REGISTRATION:	At Neighborhood Schools
FEES:	Free for active ESL students
SNACKS:	Reasonable provision of healthy snacks

Please submit your application for an extended ESL program option to the ESL Department via fax 503-916-2429 or pony a hardcopy to ESL Dept./BESC

Please allow 2 weeks for review and processing of your application.