



PORTLAND PUBLIC SCHOOLS CITIZEN BUDGET REVIEW COMMITTEE

MISSION

The mission of the Citizen Budget Review Committee (CBRC) is to review, evaluate, and make recommendations to the Board of Education (Board) regarding the Superintendent's Proposed Budget and other budgetary issues identified by the CBRC or the Board.

STRUCTURE

The CBRC is composed of eight to twelve volunteer members. From an applicant pool, the Board appoints members to two-year terms. A single student member is appointed to a one-year term. The CBRC is currently composed of three continuing members. We are therefore looking to fill up to nine additional positions.

CHARGE

- (1) A Citizen Budget Review Committee will be established for the purpose of budget review and recommendations.
- (2) Members may be appointed by the Board or selected by the superintendent or designee from volunteer applicants. Wide geographical representation is preferred.
- (3) The Board will determine CBRC composition and terms of service.
- (4) The CBRC shall appoint a Chairperson from among the members. The Chair, with the assistance of the committee, shall review pertinent background materials, current and proposed district budgets, and prepare an annual budget recommendation for presentation to the Board.

The CBRC receives direction from the Board and is charged with reviewing the Superintendent's Proposed Budget and making recommendations to the Board. The CBRC will also monitor and advise the Board on the allocation and expenditure of Local Option Levy funds. No other specific charge has yet been chosen for 2012/13 budget cycle. If a special project is chosen, the Board will direct the CBRC to discuss the charge in more detail. Members of the CBRC are invited and encouraged to attend Board meetings.

The Board recognizes that District employees and community members bring specialized knowledge and expertise to the CBRC and budgetary review process. The Board instructs all CBRC members to employ discretion, avoid conflicts of interest and their appearance, and exercise care in performing their duties and making recommendations from which they may personally benefit.

APPLICATION PROCESS – Due October 31, 2011

Interested citizens complete a written application. If you are interested in applying for a position on the Citizen Budget Review Committee, please submit an application using the form available on the PPS Budget Office web site. The form is available in Word or PDF format. The form must be returned to the Portland Public Schools Budget Office, attention Zhai Logan, as follows:

- Regular Mail: Portland Public Schools - Budget Office, 501 N. Dixon Street - Portland, OR 97227
- E-mail: zlogan@pps.net
- Fax: Portland Public Schools - Budget Office (503) 916-2209

PPS CONTACT PERSON

Zhai Logan - Budget Director (503) 916-3364

FISCAL YEAR 2011/12 CBRC MEMBERS

Judy Asa, Student Member
Dick Cherry
Adrienne Enriquez, Co-Chairperson
Tom Fuller
Steve Holland
Roger Kirchner
Ralph Leftwich
Ed Sloop, Co-Chairperson
Phyllis Snyder
Kathleen Taylor

TERM EXPIRES

June 30, 2011
June 30, 2013
June 30, 2011
June 30, 2013
June 30, 2011
June 30, 2011
June 30, 2011
June 30, 2011
June 30, 2013
June 30, 2011
June 30, 2011